

NAME:														
DESIGNATION: SDO														
Range and weightage														
Apr-21														
May-21														
Jun-21														
Jul-21														
Aug-21														
Sr. No	Key Responsibilities Area	Key Performance Indicator(U nit)	Target	Methodology	Estimates received	Average days taken to approve	Estimates received	Average days taken to approve	Estimates received	Average days taken to approve	Estimates received	Average days taken to approve	Estimates received	Average days taken to approve
1	Estimate Preparation	Days	45	No. of days taken to prepare estimate on receipt of communication from	10	45	22	35	40	45	10	10	10	10
2	Projects within Budget (awarded Amount)	%age enhancement	Zero-within budget	Actual cost on completion pf project(Rs.)/ Original approved cost(Rs.)*100	Apr-21			May-21			Jun-21			
					Original cost of Projects(Rs.Lac)	Actal cost incurred (Rs.Lac)	%age Enhancement	Original cost of Projects	Actal cost incurred	%age Enhancement	Original cost of Projects	Actal cost incurred	%age Enhancement	Original cost of Projects(Rs.Lac)
					20	22	10	200	230	15	175	200	14	24
3	Completion of Project	%age extension	Zero-within time	(No. of the days during which project completed- No. of the actual days for completion)/No. of the days targetted for completion (including approved time	Average No. of days for completion of all projects	Actual Average No. of days taken to completion of all projects	%age extension	Average No. of days for completion of all projects	Actual Average No. of days taken to completion of all projects	%age extension	Average No. of days for completion of all projects	Actual Average No. of days taken to completion of all projects	%age extension	Average No. of days for completion of all projects
					100	110	10							
4	Quality of works	No. of substantial defficiency	Zero	No of incidences of substantial defficiencies pointed out by third party Audit	No. Of work	No. Of deficieties reported		No. Of deficieties reported	No. Of work	No. Of deficieties reported	No. Of work	No. Of deficieties reported	No. Of work	No. Of deficieties reported
					5	10	8	0						

